

EMERGENCY PREPAREDNESS ASSOCIATED POLICIES AND TOOLS

Risk Assessment and Emergency Plan		
REGULATION TOPIC	ASSOCIATED POLICY	ASSOCIATED TOOL
Risk Assessment	<u>Emergency Preparedness Risk Assessment Procedure (HVA)</u>	<u>Community Based Risk Assessment (THIRA)</u> <u>Facility Based Risk Assessment</u>
Emergency Plan	<u>Emergency Preparedness Plan</u> <u>Fire and Disaster Safety Plan</u> <u>Business Continuity</u> <u>Succession Planning</u>	<u>Emergency Preparedness Binder Basics</u> <u>Emergency Preparedness Plan Approval and History</u> <u>Emergency Preparedness Action Plan</u>
Facility Hazards	<u>Active Shooter/Violent Incidents</u> <u>Bomb Threats</u> <u>Elopements and Wandering Residents</u> <u>Fire Safety Plan</u> <u>Flood</u> <u>Hazardous Materials Incident</u> <u>Influenza Exposure Control</u> <u>Medical Emergency Response</u> <u>Suspicious Mail or Packages</u> <u>Tornado Preparedness</u>	<u>Emergency Preparedness Quick Reference Tool (Flipchart)</u> <u>List of Identified Hazards and/or Emergency Events</u> <u>Security Management Plan Template</u>
Policies and Procedures		
REGULATION TOPIC	ASSOCIATED POLICY	ASSOCIATED TOOL
Subsistence Needs	<u>Clinical Supplies in Case of Emergency</u> <u>Emergency Food Supply</u> <u>Emergency Oxygen</u> <u>Emergency Water Supply</u> <u>Loss of Heating or Cooling</u> <u>Sewage and Waste Disposal</u> <u>Water Management – Boil Order</u> <u>Water Restriction in Case of Emergency</u>	<u>Facility Equipment Medical and Non-Medical Resource Worksheet</u> <u>Essential Personnel</u> <u>Essential Functions</u> <u>Critical Emergency Resources</u> <u>Emergency Equipment Log</u>

REGULATION TOPIC	ASSOCIATED POLICY	ASSOCIATED TOOL
Staff and Resident Tracking	<u>Emergency Preparedness Resident and Staff Tracking</u>	<u>Emergency Preparedness Resident and Staff Tracking Forms</u> <u>Resident Evacuation Tracking Log</u> <u>Emergency Staff Verification Log</u>
Evacuation	<u>Evacuation Identification/Triage in Emergency</u> <u>Resident "Go Bags"</u>	<u>Evacuation and Shelter in Place Decision Tool</u> <u>Staff Responsibilities in Case of Evacuation Checklists</u> <u>Resident Evacuation Form</u>
Shelter in Place	<u>Shelter in Place</u>	<u>Sheltering Suggestions by Hazard</u> <u>Evacuation and Shelter in Place Decision Tool</u>
Medical Documentation System	<u>Emergency Mode Operation Plan</u> <u>HIPAA Security Measures</u>	N/A
Emergency Staffing Strategies/Volunteers	<u>Emergency Staffing</u>	<u>Personnel and Volunteers Resource Worksheet</u>
Cooperative Arrangements	<u>Transfer Agreements</u> <u>Cooperative Arrangements in the Case of Emergency</u> <u>Emergency Preparedness Collaborative Process</u>	<u>Memorandum of Understanding Template</u> <u>Table of Emergency Planning Partners</u> <u>Emergency Preparedness Collaboration Tracking Log</u>
Role Under an 1135 Waiver	<u>Roles Under a §1135 Waiver</u>	<u>Residents and Staff Subject to §1135 Waiver Logs</u>

Communication Plan

REGULATION TOPIC	ASSOCIATED POLICY	ASSOCIATED TOOL
Contact Information, Alternate Means of Communication, Methods for Sharing Information	Emergency Communication Procedures HIPAA Disclosures in Case of Emergency	Communication Systems Log Table of Emergency Planning Partners Listing of Emergency Codes
Providing Information to Incident Command Center	Incident Command System Incident Command Communication Procedures	Incident Management Team Assignments Incident Command Organizational Chart Incident Action Plan
Providing Information to Residents and Families	Resident and Family Notification of Emergency Plan	How We Prepare for Emergencies (Resident/Family Fact Sheet)

Training and Testing

REGULATION TOPIC	ASSOCIATED POLICY	ASSOCIATED TOOL
Training	Emergency Preparedness Training and Testing Program	Fire Safety Schedule Emergency Preparedness Training Plan Emergency Preparedness Quick Reference Tool
Drills and Exercises	Fire Drills	Fire Drill Form Disaster Drill Form and Attendees Sign-In Sheet After Action Incident Report

Emergency and Standby Power Systems

REGULATION TOPIC	ASSOCIATED POLICY	ASSOCIATED TOOL
Emergency Generator Location	Emergency Power	N/A
Emergency Generator Inspection and Testing	Emergency Generator Testing	Emergency Generator Testing Log