

# HOUSEKEEPING

**Mop in Sections.** Place a “Wet Floor” sign next to the freshly mopped area before mopping the next section.

**Use Only Non-Skid Wax.**

**Prevent Falls** by staying in the area of spills or liquid until the area is clean/dry.

**Store Wet Mops, Cleaning Buckets, Solutions** in designated areas. Don't leave in hallways or resident rooms.

**Don't Block Doorways/Hallways** with cleaning carts or supplies.

**Keep Uncovered Cleaning Solutions Safe,** not on top of step ladders, boxes or cabinets.

**Dump Wastebaskets.** Don't dig into them with your hands.

**Wear Gloves** when emptying trash or handling soiled linens.

**Don't Climb** on top of crates or boxes, or step on the top rung of a ladder.

**Protect Yourself with PPE** when using chemicals, handling certain materials or equipment.

**Team Lift.** Use proper lifting techniques. Wear back brace when moving heavy objects.



**Wear Proper Attire.** Protect yourself from moving machinery by wearing proper clothing and shoes.

**Keep Dryer Lint Trap Clean** properly per facility protocol.

**Train Properly** prior to using equipment and chemicals.

**Label Spray Bottles** with contents of mixed products from larger bottles.

**Report** broken or defective equipment ASAP to your supervisor/ Safety Committee member.

**Watch Out for Sharp Objects.** Monitor for SHARPS when handling linens and trash.

**Don't Cross Contaminate.** Maintain a clean linen area separate from the dirty linen area.

**Always Lock Cleaning Carts.** Don't leave opened and unattended.